Work Session: August 20, 2018

BOARD OF EDUCATION

OF

WASHINGTON TOWNSHIP SCHOOL DISTRICT 206 EAST HOLLY AVENUE SEWELL, NJ 08080-9931

The mission of the Washington Township Public Schools is to provide a safe, positive, and progressive environment that provides opportunity for all students to attain the knowledge and skills specified in the NJ State Learning Standards at all grade levels, as to ensure their full participation in an ever-changing world as responsible, self-directed and civic-minded citizens.

Adopted by the Board of Education on September 26, 2017

AGENDA FOR REGULAR MEETING - August 28, 2018

I. OPENING - ROLL CALL

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on January 3, 2018.

This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF ALLEGIANCE

II. PRESENTATIONS

Presenter:
Joseph
Bollendorf

School Security Update

III. SCHOOL/COMMUNITY RELATIONS

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Student Registration, Data Technology and Information Manager, Jan Giel, will update the Board of Education with a report.

IV. CORRESPONDENCE

No items at this time.

- V. APPROVAL OF MINUTES: July 16 & 24, 2018
- VI. OLD BUSINESS
- VII. OPEN TO THE PUBLIC

VIII. REPORT OF THE SUPERINTENDENT

Approval
requested at
work session
Approval
requested at
work session

- 1. Approval of Senior Privilege for S.H. for the 2018-19 school year.
- 2. Approval of Senior Privilege for J.G. for the 2018-19 school year.
- 3. Approval to submit the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-19 school year per the attached. Attachment No. 1
- 4. The Superintendent will discuss the accumulation of student data which is collected and maintained by certified school personnel in accordance with NJAC 6A:32-7.1-7.3. The records which are maintained are considered either as mandated records or permitted records in accordance with the following resolution:

WHEREAS, the Washington Township Board of Education has the responsibility to compile and maintain pupil records; and

WHEREAS, the Washington Township Board of Education has the responsibility to regulate access,

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disclosure or communication of information from educational records in a manner that assures the security of such records; and

WHEREAS, under NJAC 6A:32-7.1-7.3, the Washington Township Board of Education is required to report annually at a public board of education meeting a description of the types of pupil records it has authorized certified school personnel to collect and maintain;

NOW THEREFORE, BE IT RESOLVED, that the Washington Township Board of Education authorizes certified school personnel to collect and maintain pupil records in the category of mandated and permitted records for the purpose of promoting the educational welfare of the pupils in accordance with Board of Education policy and administrative procedure 8330.

IX. REPORTS OF COMMITTEES

A. INSTRUCTION Jack McGee, Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

- 1. Approval requested for the following Petitions for Curriculum Change:
 - WTHS Career Academies Attachment A.1
- 2. Approval requested for the following Proposals for Improvement:
 - No Place for Hate Attachment A.2
 - Educere for Home Instruction in Grades 6-8 Attachment A.3
- 3. Approval to add the following destinations to the Approved Field Trip Destination List:

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- Kohl's Shopping Center, 5851 NJ-42, Turnersville, NJ 08012 (Community-based Instruction for MD/Autistic Classes)
- TGI Friday's 5901 NJ-42, Turnersville, NJ 08012 (Community-based Instruction for MD/Autistic Classes)

B. POLICY Jack McGee, Administrative Liaison

Administration recommends approval of the following:

Readings of the following Administrative Procedures and Policies.

See <u>attached list</u> of policies/regulations B.1-B.59 for your review and re-approval. These were reviewed at the Policy Summit and no changes were requested.

Approval requested at work session

1. First Reading

Ρ	5512	Harassment, Int	timidation &
		Bullying	Attachment B.60
Р	5440	National Honor	Society
			Attachment B.61
R	5440	National Honor	Society
			Attachment B.62
R	3212	Professional St	taff Attendance
			Attachment B.63

2. Second Reading No items at this time.

C. STUDENT ACTIVITIES/SERVICES Janice M. Giel, Administrative Liaison

Administration recommends approval of the following:

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- 1. Alternative school placements for the month of August per attached. Attachment C.1
- 2. Homeless, charter, and foster students for the month of August per attached. Attachment C.2
- 3. Approval of the following Washington Township students who will be attending the Gloucester County Institute of Technology in 2018-2019 at a cost to District of \$2,395 per student. Attachment C.3
- 4. Approval for the 2018 Girls Tennis Team to utilize Washington Lake Park tennis courts for practices and matches until our tennis court construction is completed. No cost to the district.
- 5. Approval for approximately 100 DECA students to participate in the DECA State Competition at the Sheraton Hotel in Atlantic City, March 4, 2019 March 6, 2019. Attachment C.4
- 6. Approval for approximately 15 DECA students to participate in the DECA National Competition in Orlando, Florida, April 27, 2019 May 1, 2019. Attachment C.5

Approval requested at work session

7. Request approval for approximately 25 ROTC students to participate in a Civil Air Patrol flight. Flight departs from Joint Base McGuire-Dix-Lakehurst on September 21, 2018 (rain date September 28,2018). Attachment C.6

D. <u>HUMAN RESOURCES</u> Sharon A. Rife, Administrative Liaison

Superintendent recommends acceptance/approval of the following:

Approval requested at work session

Mr. William Albertson's letter of retirement as Health & Physical Education Teacher, Wedgwood Elementary School, effective

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December 31, 2018. Mr. Albertson has worked for the Washington Township School District for approximately 32 years.

- Approval requested at work session
- 2. Ms. Danny Mendez' letter of resignation as Child Care Assistant, High School Core, effective July 21, 2018.
- Approval requested at work session
- 3. Ms. Nicoletta Della Ragione's letter of resignation as Special Education Assistant 1:1, GTECC, effective August 18, 2018.
- Approval requested at work session
- 4. Ms. Brittany Warren's letter of resignation as Special Education Assistant 1:1, Orchard Valley Middle School, effective July 25, 2018.
- Approval requested at work session
- 5. Ms. Rhoda Goss Rust's letter of resignation as Special Education Assistant PSD, GTECC, effective July 31, 2018.
- Approval requested at work session
- 6. Ms. Michelle Floody's letter of resignation as Cafeteria/Playground Assistant, Bells Elementary School, effective July 30, 2018.
- Approval requested at work session
- 7. Ms. Nicole Philippi's letter of resignation as Special Education Assistant 1:1, Birches Elementary School, effective July 30, 2018.
- Approval requested at work session
- 8. Ms. Jennifer Sullivan's letter of resignation as Health Assistant, Chestnut Ridge Middle School, effective July 27, 2018.
- Approval requested at work session
- 9. Ms. April Leshick's letter of resignation as Learning Disabilities Teacher/Consultant, Bunker Hill Middle School/Chestnut Ridge Middle School, effective August 1, 2018.
- Approval requested at work session
- 10. Ms. Bria Smith's letter of resignation as Special Education Assistant 1:1, GTECC, effective July 31, 2018.
- Approval requested at work session
- 11. Ms. Crystal Thompson's letter of resignation as Special Education Assistant 1:1, GTECC, effective August 2, 2018.

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Approval

requested at

work session

Approval requested at work session	12.	Ms. Dawn Porcari's letter of resignation as Special Education Assistant 1:1, Whitman Elementary School, effective August 6, 2018.
Approval requested at work session	13.	Mr. James Myers' letter of resignation as High School Student Assistance Worker, High School, effective August 20, 2018.
Approval requested at work session	14.	Ms. Carrie Crawford's letter of resignation as Special Education Assistant, Whitman Elementary School, effective August 7, 2018.
Approval requested at work session	15.	Ms. Mallory Hansen's letter of resignation as Special Education Assistant 1:1, Whitman Elementary School, effective August 10, 2018.
Approval requested at work session	16.	Ms. Crystal Thompson letter of resignation as Health Assistant, Whitman Elementary School, effective August 10, 2018.
Approval requested at work session	17.	Ms. Lindsey Ale's letter of resignation as Instructional Assistant - BSI, Thomas Jefferson Elementary School, effective August 14, 2018.
Approval requested at work session	18.	Ms. Karen Milou's letter of resignation as Title I Instructional Assistant, Thomas Jefferson Elementary School, effective August 6, 2018.
Approval requested at work session	19.	Mr. William Alvaro's letter of resignation as Teacher of the Handicapped, Orchard Valley Middle School, effective August 17, 2018.
		rintendent recommends approval of the owing:

- Accept the following Professional Development in accordance with A-5. Attachment D.1
 - 2. Accept the following student teaching/field placements in Washington Township School District for the 2018/19 school year.

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Attachment D.2 (Available for Regular Session Agenda).

Approval requested at work session

3. Accept the following Co-Curricular recommendations, rescissions and volunteers for the 2018/19 school year. Attachment D.3

Approval requested at work session

4. Accept the following staff members to rewrite the following courses of study for TAG Elements for the 2018/19 school year. Compensation: \$250 per teacher, per grade. (Acct. #11-000-000-221-47-104-21).

Diane Jablonowski Grade 3
Arlene Gerber Grade 4
Christopher Janeczko Grade 5

Approval requested at work session

5. Accept the addition/change/transfer of the following positions for the 2018/19 school year. Attachment D.4

Approval requested at work session

6. Accept the following transfers for the 2018/19 school year. Attachment D.5

Approval requested at work session

7. Accept the following student as a worker for the work study program for the 2018/19 school year effective July 1, 2018 through June 30, 2018. Compensation: minimum wage per hour. (Acct. #11-408-000-100-47-110-16).

Olivia Paige DeSanto

8. Accept the following staff members to teach a sixth period class during the 2018/19 school year. Compensation: \$4,100. Attachment D.6

Approval requested at work session

9. Accept the following staff members as Summer Freshman Transition Camp Counselors.

Compensation: per diem rate, not to exceed 5 days. The cost of this program is funded through a student registration fee of \$80.00 (Acct. #11-000-000-218-47-104-16).

Andrew Holmes (Previously approved at the July

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24, 2018 Board meeting).

Shane Snyder

Approval requested at work session

10. Accept the appointment of Paige A.

Goodstein, part-time Elementary Teacher BSI, Thomas Jefferson Elementary School, for
the 2018/19 school year, effective August
27, 2018, BA, Step A, \$28,046 per annum
pending receipt of criminal history letter.
Ms. Goodstein received BA from Rowan
University. (Replacing Jessica Terres)
(Acct. #11-230-000-100-00-101-10, Pos. #TCH0255).

Approval requested at work session

11. Accept the appointment of Caren Ellen
Cusmina, part-time Special Education Teacher
Whitman Elementary School, for the 2018/19
school year, effective August 27, 2018, BA,
Step D, \$26,620 per annum pending receipt of
criminal history letter and official
transcripts. Ms. Cusmina received BA from
La Salle University. (New Position)
(Acct. #11-213-000-100-00-101-09, Pos. #TCH0842).

Approval requested at work session

12. Accept the appointment of Heather Violet Cicero, Mathematics Teacher, High School 11/12, for the 2018/19 school year, effective August 27, 2018, BA, Step A, \$53,090 per annum pending receipt of criminal history letter. Ms. Cicero received BA from Rowan University. (Replacing Kelly Maluccio) (Acct. #11-140-000-100-00-101-17, Pos. #TCH-0558).

Approval requested at work session

13. Accept the appointment of James P. Hassett, Special Education Teacher, High School 9/10, for the 2018/19 school year, effective August 27, 2018, MS, Step A, \$55,955 per annum pending receipt of criminal history letter. Mr. Hassett received MS from Drexel University. (Replacing William Alvaro) (Acct. #11-213-000-100-00-101-17, Pos. #TCH-0420).

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Approval requested at work session

14. Accept the appointment of Kristin Terry Bentley, Special Education Consultant/ Teacher, High School 9/10, for the 2018/19 school year, effective August 27, 2018, M.Ed., Step N, \$75,171 per annum pending receipt of criminal history letter and official transcripts. Ms. Bentley received M.Ed. from Wilmington University. (New Position) (Acct. #11-213-000-100-00-101-16, Pos. #TCH-0851).

Approval requested at work session

15. Accept the appointment of Dalton J.
Woodward, Social Studies Teacher, Orchard
Valley Middle School, for the 2018/19 school
year, effective August 27, 2018, BA, Step A,
\$53,090 per annum pending receipt of
official transcripts and criminal history
letter. Mr. Dalton received BA from Rowan
University. (Replacing Robert Rourke) (Acct.
#11-130-000-100-00-101-13, Pos. #TCH-0554).

Approval requested at work session

16. Accept the appointment of Angelique K. Lee, Elementary Teacher, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 27, 2018, BA, Step A, \$53,090 per annum pending receipt of official transcripts. Ms. Lee received BA from Rider University. (Position Change) (Acct. #11-120-000-100-00-101-10, Pos. #TCH-0834).

Approval requested at work session

17. Accept the appointment of Danielle L.
Danser, Elementary Teacher, Wedgwood
Elementary School, for the 2018/19 school
year, effective August 27, 2018, BS, Step F,
\$53,640 per annum. Ms. Danser received BS
from Eastern University. (Position Transfer)
(Acct. #11-120-000-100-00-101-08, Pos. #TCH0386).

Approval requested at work session

18. Accept the appointment of Laura R.
Brodowski, Speech Correction/Language
Specialist, Special Education Department,
for the 2018/19 school year, effective

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> August 30, 2018, MA, Step A, \$55,955 per annum, pending receipt of criminal history letter, official transcripts and certification. Ms. Brodowski received MA from West Chester University. (Replacing Christine Schwarz) (Acct. #11-000-000-216-00-104-15, Pos. #CST-0034).

Approval requested at work session

19. Accept the appointment of Evan Michael Thomas Smith, Music Teacher Instrumental, Bells/Hurffville/Thomas Jefferson/ Wedgwood/Whitman Elementary Schools, for the 2018/19 school year, effective August 27, 2018, B.Mus, Step A, \$53,090 per annum, pending receipt of criminal history letter. Mr. Smith received B.Mus from Rowan University. (Replacing Ian Hoblitzell) (Acct. #11-120-000-100-00-101-05/11-120-000-100-00-101-07/11-120-000-101-09/11-120-000-100-00-101-01-10/11-120-000-101-09/11-08, Pos. #TCH-0681).

Approval requested at work session

20. Accept the appointment of Tina M. Capobianchi, Special Education Assistant, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations.

(Vacant Position) (Acct. #11-204-000-100-00-106-10, Pos. #AST-0265).

Approval requested at work session

21. Accept the appointment of John F. Watson, Cafeteria/Playground Assistant, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 29, 2018, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-262-40-107-10, Pos. #AST-0079).

Approval requested at work session

22. Accept the appointment of Kurtis C. Kingett, Cafeteria/Playground Assistant, Thomas Jefferson Elementary School, for the 2018/19 Work Session August 20, 2018 Page 12 of 34

school year, effective August 29, 2018, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education

negotiations. (Replacing Jeanette Cunliffe-Belfus) (Acct. #11-000-000-262-40-107-10, Pos. #AST-0060).

Approval requested at work session

23. Accept the appointment of Jeffrey Robert Hartnett, Specialized Instructional Assistant, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$14.37 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Dawn DeVito) (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0099).

Approval requested at work session

24. Accept the appointment of Kirsten Marie Shea, Special Education Assistant 1:1, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0488).

Approval requested at work session

25. Accept the appointment of Cindy M. Ferraino, Clerical Assistant, Thomas Jefferson Elementary School, for the 2018/19 school year, effective September 17, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Paula Londono) (Acct. #11-000-000-218-00-105-10, Pos. #AST-0510).

Approval requested at work session

26. Accept the appointment of Rosemarie Armstrong, Specialized Instructional Assistant, Hurffville Elementary School, for the 2018/19

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school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$14.37 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0108).

Approval requested at work session

27. Accept the appointment of Stephanie Pastore, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0445).

Approval requested at work session

28. Accept the appointment of Amanda E. Lasecki, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0228).

Approval requested at work session

29. Accept the appointment of Alexis Lento, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0335).

Approval requested at work session

30. Accept the appointment of Jennifer Louise Silnik, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer)

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(Acct. #11-000-000-217-00-110-22, Pos. #AST-0346).

Approval requested at work session

31. Accept the appointment of Monica L. Hammel, Cafeteria/Playground Assistant, Hurffville Elementary School, for the 2018/19 school year, effective September 4, 2018, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Deborah Rigby) (Acct. #11-000-000-262-40-107-07, Pos. #AST-0172).

Approval requested at work session

32. Accept the appointment of Ashley Constance Voll, Special Education Assistant, Whitman Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Gloriann Gretzmacher) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0056).

Approval requested at work session

33. Accept the appointment of Andrea Battiloro, Special Education Assistant 1:1, Chestnut Ridge Middle School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Courtney Kratchwell) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0375).

Approval requested at work session

34. Accept the appointment of Grace A. Bobby, Hall/Lavatory Monitor, High School 11/12, for the 2018/19 school year, effective August 29, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Ann Powell) (Acct. #11-000-000-262-40-107-17, Pos. #AST-0331).

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Approval requested at work session

35. Accept the appointment of Jennifer Carcillo, Special Education Assistant 1:1, GTECC, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 4 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Alyssa Ford) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0428).

Approval requested at work session

36. Accept the appointment of Brittany Marie Rivera, Cafeteria/Playground Assistant, Bells Elementary School, for the 2018/19 school year, effective August 29, 2018, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-262-40-107-05, Pos. #AST-0142).

Approval requested at work session

37. Accept the appointment of David A. Williams, Technology Support Specialist (10 month), Technology Department, for the 2018/19 school year, effective August 27, 2018, 6.92 hrs/day, 5 days/week, \$19.81 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Justin Pilla) (Acct. #11-190-000-100-05-106-27, Pos. #CMT-0006).

Approval requested at work session

38. Accept the appointment of John R. Schmehl, Sr., Custodian 2nd shift, High School 11/12, for the 2018/19 school year, effective September 4, 2018, \$36,011 per annum pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Christopher Varelli) (Acct. #11-000-000-262-83-110-17, Pos. #CUS-0005).

Approval requested at work session

39. Accept the appointment of Gayle A. Bradley, Child Care Assistant, High School Core, for the 2018/19 school year, effective August 29, 2018, 19.5 hrs/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education

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negotiations.
(Replacing Danny Mendez) (Acct. #63-990-403-100-28-106-17, Pos. #AST-0174).

Approval requested at work session

- 40. Accept the appointment of Meghan Mary Tafuri, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jennifer Berger) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0444.
- 41. Accept the following lane changes for the 2018/19 school year. Attachment D.7 (Available for Regular Session Agenda).
- 42. Accept the following substitute Nurse for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #11-000-000-213-46-104-00).

Michelle Rae Contarino

Approval requested at work session

43. Accept the following substitute Bus Drivers for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #11-000-000-270-46-160-35).

Joseph J. Perry (retroactive to July 17, 2018)
Howard Mark Covello
Scott E. Fischer
Mary Gallagher
Barbara Ann Rusterucci-Severns

44. Accept Bruce Burdsall to the Game Management list for the 2018/19 school year. Compensation: \$50 per game. (Acct. #11-402-000-100-47-110-17).

Approval requested at work session

45. Accept Tanya Johnson, School Counselor, High School Core, to work three (3) days in June, 2018 to finalize 2017/18 student records.

- Compensation: her per diem rate. (Acct. #11-000-000-218-47-104-16).
- 46. Accept the following ABA Therapists to be reemployed for the 2018/19 school year at the rate of \$20.00 per hour, not to exceed 19 hours per week. (Acct. #11-000-000-217-98-110-22). Attachment D.8
- 47. Accept the following ABA Therapists to be reemployed for the 2018/19 school year at the rate of \$20.00 per hour, not to exceed 6.5 hours per week. (Acct. #11-000-000-217-98-110-22). Attachment D.9
- 48. Accept course reimbursement for Tricia Holmes who has completed approved course work in compliance with provisions of WTSA-Board of Education Agreement, 2016-2018 in the amount of \$2,589.48 (maximum credits exceeded for the contract year).
- 49. Approval to increase the hours for Blanche Rosati, Secondary Force Bus Driver, Transportation, to a maximum of 29 hours per week for July and August for substitute bus driver training. (Acct. #11-000-000-270-47-160-35). (This item was previously approved at the July 24, 2018 Board meeting).
- Approval
 requested at
 work Session
 Approval
 requested at
 work Session
- 50. Approval of M.M. settlement.
- 51. Approval of D.H. settlement.
- 52. Information item: Positions presently vacant. Interviews are being conducted. Some of the positions may appear on the regular agenda. Attachment D.10
- E. FINANCE/FACILITIES Margaret F. Meehan,
 Administrative Liaison

The Board Business Affairs Committee and the Administration recommend approval of the following:

- Board Secretary's report for the month ending July 31, 2018. E.1 Available for Regular Session Agenda.
- Treasurer's financial report for the month of July 2018. E.2 Available for Regular Session Agenda.
- 3. Board Secretary's Monthly Certification, Budgetary Line Item status for the month of July 2018 as follows:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2018 no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Margaret F. Meehan Board Secretary

Date

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board certified that as of July 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

Margaret F. Meehan Board Secretary

Date

4. REQUISITION FOR TAXES

RESOLVED, that the amount of district taxes exclusive of the debt service requirements, needed to meet the obligations of this Board for the next eight (8) weeks is \$1,710,992.94 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount on or

before October 10, 2018.

- 5. Account transfers. E.3
- 6. August 2018 warrant bill list in the amount of \$_____. E.4 Available for Regular Session Agenda.
- 7. August 2018 textbook lease bill list in the amount of \$_____. E.5 Available for Regular Session Agenda.
- 8. August 2018 construction bill list in the amount of \S _____. E.6 Available for Regular Session Agenda
- 9. August 2018 Energy Savings Improvement Plan (ESIP) lease bill list in the amount of \$______. E.7 Available for Regular Session Agenda.
- 10. August 2018 Food Service bill list in the amount of \$_____. E.8 Available for Regular Session Agenda.
- 11. August 2018 Food Service Financial Report. E.9 Available for Regular Session Agenda
- 12. Resolution to approve State Contract purchases. $\underline{\text{E.10}}$
- 13. Disposal of Fixed Assets. E.11 Available for Regular Session Agenda.
- 14. Resolution to contract with Dr. Francis C. Meeteer, New Jersey IME Associates, to perform Fitness for Duty examinations as per the attached for the 2018-2019 school year. E.12

Approval requested at work session

15. Resolution to contract with Bowman & Company, LLP, Voorhees, New Jersey to provide auditing services for the 2018-2019 school year per the attached. E.13

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- 16. Approval to recognize miscellaneous income in the amount of \$5.99 due to a voided check in Wedgwood Elementary School's petty cash account.
- 17. Approval of transportation routes contracted through Gloucester County Special Services School District per the attached. E.14 Available for Regular Session Agenda.
- 18. Approval of the following bids, proposals, and renewals:

Approval requested at work session

a. 19-025 Food Service Supplies, Re-Bid - Penn Jersey Paper Co. E.15

Approval requested at work session

- b. 19-026 Purchase of Women's TennisUniforms Sports Paradise. E.16
- c. 19-007 RFP General Banking Services. E.17 Available for Regular Session Agenda.

Approval requested at work session Approval requested at work session

- d: 18-022CC Professional Development Renewal #1 = IDE Corp. E.18
- e. 18-028 RFP Teacher Evaluation Framework Services, Renewal #1 Learning Sciences International. $\underline{E}.19$
- 19. Approval of the following bids and proposals:
 - a. 19-028 Sale of Sewing Machines, Tables and Sewing Supplies. E.20 Available for Regular Session Agenda.
 - b. 19-029 RFP Cold Beverage Vending Services. E.21 Available for Regular Session Agenda.
- 20. Resolution to renew joint purchase of Gasoline/Diesel Fuel through Gloucester County Purchasing Cooperative #16-GLCP, Purchasing Number PD 018-04, Riggins, Inc. E.22

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Approval requested at work session

- 21. Approval to donate five (5) obsolete District Sewing Machines to the Clayton Board of Education.
- 22. Approval to accept a donation from WTHS Class Councils Grades 9-12 and WTHS Student Council to Washington Township High School as follows: Cast iron bench in honor of Ms. Ann Moore, former WTHS Principal, to be placed near the Core lobby for student/staff use. Total value of donation is \$1,054.05. E.23
- 23. Approval to accept a donation from Joseph Leo to Washington Township High School as follows: Cast iron bench in memory of Jacqueline Leo, Class of 2011, to be placed near the athletic fields for student athlete use. Total value of donation is \$1,054.06. E.24
- 24. Approval to accept a donation from WTHS PTO to Washington Township High School as follows: Six hundred fifty (650) T-shirts to be given to each member of the incoming Freshman Class. Total value of donation is \$2,569.00. E.25
- 25. Extraordinary Unspecifiable Services Resolution to contract with MEL'S Pen, LLC to provide/perform services to teachers for up to six days/total, at a cost not to exceed \$6,237.97. (Account #11-000-000-223-34-320-21) E.26
- 26. Extraordinary Unspecifiable Services Resolution to contract with Great Minds, Inc. to provide/perform services to teachers for up to six days/total, at a cost not to exceed \$21,000. (Account #20-270-000-200-00-300-21 (ESEA Title IIA Grant) E.27
- 27. Extraordinary Unspecifiable Services Resolution to contract with Read-Write-Connect, Inc. to provide/perform services to teachers for up to four coaching days/total at a cost not to exceed \$13,200. (Account #20-270-000-200-00-300-21 (ESEA Title IIA Grant) E.28

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- 28. Approval of petty cash account for Bunker Hill Middle School MD Class in the amount of \$500.00. (Account #11-000-000-219-92-610-22)
- 29. Approval of petty cash account for Washington Township High School MD Class in the amount of \$500.00. (Account #20-250-000-200-00-600-22)
- 30. Resolution to contract with Arlene Verno to provide Physical Therapy Services at the rate of \$70 per hour, for the period September 1, 2018 through August 31, 2019. (Account #11-000-000-219-00-320-22) E.29
- 31. Resolution to contract with Alicia G. Eber Interpreting Service to provide Interpreting Services Spanish; Interpreting Services all other languages; Sign Language Interpreting; and Travel Expense for the period August 29, 2018 through June 30, 2019. (Account #11-000-000-219-00-320-22) E.30
- 32. Resolution to contract with Kaleidoscope Family Services, Inc. to provide School Psychologist Services for the period August 29, 2018 through June 30, 2019. (Account #11-000-000-219-00-320-22) E.31

Approval requested at work session

- 33. Resolution to contract with Associates in Hearing Health Care, PC to provide School Audiological Evaluations, Central Auditory Processing, Hearing Aid/FM System Evaluation, In Office Pre In Service Consultation, and School Consultation/Observation retroactive for the period July 1, 2018 through June 30, 2019. (Account #11-000-000-219-00-320-22) E.32
- 34. Approval of the following Requests to be Operational at Bunker Hill Middle School for the 2018-2019 school year:
 - a. 6th Grade Class Council
 - b. 7th Grade Class Council

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- c. 8th Grade Class Council
- d. Band
- e. Bulldog Ambassadors of Distinction
- f. Bulldog Pride
- q. Chorus
- h. Drama/Musical
- i. Futureact
- j. Future Business Leaders of America
- k. Greenhouse
- 1. MD Student Activity
- m. Newspaper Club
- n. Orchestra
- o. Paws Club
- p. Red Ribbon
- q. Roots & Shoots
- r. Student Council
- s. World Language & Culture Club
- t. Yearbook
- 35. Approval of the following Requests to be Operational at Orchard Valley Middle School for the 2018-2019 school year:
 - a. Drama Club
 - b. Musical
 - c. Panther Pride
- 36. Approval of the following Requests to be Operational at Washington Township High School for the 2018-2019 school year:
 - a. Advanced Placement
 - b. Orchestra
 - c. Tri-M Music
 - d. WTHS Class Council (All Years)

F. SPECIAL EDUCATION Administrative Liaison

Annette Miller,

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

1. Approval of the Washington Township Public Schools Nurses' Guide for the 2018-2019

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- school year as per the attached. Attachment F.1 (Available at Regular Session)
- 2. Approval of the Washington Township Public Schools Nursing Services Plan for the 2018-2019 school year as per the attached.

 Attachment F.2 (Available at Regular Session)
- 3. Approval of the Athletic Training Standing Protocols as per the attached. Attachment F.3 (Available at Regular Session)

Approval requested at work session

4. Approval of S.R. Settlement.

5. TUITION

- a. Approval of the 2018-2019 Tuition Placement for out-of-district schools, as per the attached list. (Attachment F.4 (Available for Regular Session Agenda)
- b. One-to-one aide for another healthimpaired student #309049 at LARC School (Bellmawr, NJ) starting July 9, 2018 to August 17, 2018 at a cost of \$4,950.00
- c. Extended School Year Attachment, June 2018

CHANGES/CORRECTIONS/RESCISSIONS:

- i. Revise tuition cost for student #308844 Archbishop Damiano, Here We Grow (Westville, NJ) from \$7,445.40 to \$7,603.20 starting July 5, 2018 to August 15, 2018.
- ii. Revise tuition cost for two autistic students #307071 and student #307898 at Archbishop Damiano, Here We Grow (Westville, NJ) from \$7,445.40 to \$7,603.20 starting July 5, 2018 to August 15, 2018.

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- iii. Revise tuition cost one-to-one aide for students# #301111, #10625, #302687 & #11148 at Bancroft (Mount Laurel, NJ) from \$5,248.00 to \$5,376.00 starting July 5, 2018 to August 17, 2018.
 - iv. Revise tuition cost for one-to-one aide for student #306057 at Bancroft (Cherry Hill, NJ) from \$5,248.00 to \$5,376.00 starting July 5, 2018 to August 17, 2018.
 - v. Revise tuition cost for one-to-one aide for student #10784 at Bancroft (Mount Laurel, NJ) from \$5,248.00 to \$5,376.00 starting July 5, 2018 to August 17, 2018.
 - vi. Revise tuition cost for student #10784 at Bancroft (Mount Laurel, NJ) from \$5,248.00 to \$5,376.00 starting July 5, 2018 to August 17, 2018.
- vii. Revise tuition cost for student #30588 Cherrywood Academy, (Clementon, NJ) from \$9,500.00 to \$10,145.00 starting July 2, 2018 to August 17, 2018.
- viii. Revise tuition cost for student #302157 Yale, (Audubon, NJ) from \$8,052.00 to \$8,052.60 starting July 5, 2018 to August 15, 2018.
 - ix. Revise tuition cost for student #306147 Hollydell School from \$14,172.90 to \$14,572.48 starting July 2, 2018 to August 17, 2018.

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G. NEGOTIATIONS

The Board Negotiations Committee and the Administration recommend approval of the following:

No business at this time.

X. NEW BUSINESS

XI. OPEN TO THE PUBLIC

XII. MEETING ADJOURNED

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD

MEETING RE:

August 20, 2018 Work Session

PUBLIC

NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on July 17, 2018.

ROLL CALL

The meeting was called to order by Board President, Mrs. Murphy at 5:36 p.m. Board members present

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were Mr. Dinovi, Dr. Garrison, Miss Halpin, Mrs. Metz, Mrs. Orihel, Mrs. Yankanich, Mrs. Zachowski, and Mrs. Murphy.

Board members present were Mr. Dinovi, Dr. Garrison, Miss Halpin, Mrs. Metz, Mrs. Murphy, Mrs. Orihel, Mrs. Yankanich, and Mrs. Zachowski.

Also present were Miss Alestra, Mr. Betley, Mr. Bollendorf, Mr. McGee, Mrs. Miller, and Mrs. Rife.

Present for Open Session were Miss Giel, Ms. Gerber, Dr. Gregor, and Miss Grimaldi.

EXECUTIVE SESSION

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to go into Executive Session at 5:37 p.m. with adoption of the following resolution:

RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of: Personnel - Personnel Agenda, Contractual - Payment for Transition Camp, Superintendent's Contract; Legal - D.H. Settlement, M.M. Settlement, S.R. Settlement, and Legal Advice (S.M.)

FURTHER RESOLVED that discussion of such subject matter in Executive Session can be disclosed to the public, if appropriate, at such time as formal action, if any, is taken by the Board, either at conclusion of the Executive Session, or at a public session at some later date.

MOTION CARRIED.

OPEN SESSION

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to go into Open Session at 6:25 p.m.

MOTION CARRIED.

Mrs. Murphy read the following statement: This meeting is being videotaped. Anyone not wishing

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to be seen on television may be excused.

PLEDGE OF ALLEGIANCE

Mrs. Murphy led the audience in the Pledge of Allegiance.

Mrs. Murphy read the district's mission statement.

Mrs. Orihel read the district goals.

Mr. Bollendorf indicated that he had submitted to the Board proposed district goals for 2018-2019 in the Board packet. He asked the Board if they wanted to discuss it in committee.

The Board agreed.

Mr. Bollendorf indicated he will put it in all three committees. In September we can approve them.

PRESENTATION AT

WORK SESSION

Mrs. Terri Lewis of New Jersey School Boards gave a presentation and held a discussion with the Board on Board Ethics and the Board's self-evaluation, which they completed.

Eagle Scout Recognition - This presentation was cancelled. Recognition of Washington Township High School junior, David Laun, on the recent attainment of Eagle Scout through the Boys Scouts of America. A member of Troop 57, David, with the assistance of the Washington Township Municipal Utilities Authority and as his final service project required to earn the distinction, painted fire hydrants in three local developments to improve visibility and aid first responders.

The Board took a break at 7:36 p.m. until 7:40 p.m.

QUESTIONS ON THE AGENDA

None.

OPEN TO

THE PUBLIC

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to

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open to the public.

MOTION CARRIED.

No one wished to speak.

CLOSE TO

THE PUBLIC Moved by Mrs. Zachowski, seconded by Mrs. Metz, to

close to the public.

MOTION CARRIED.

ADMINISTRATIVE REQUESTS

MOTION Moved by Mrs. Zachowski, seconded by Dr.

Garrison, to approve Items 1 and 2 under Report

of the Superintendent.

ROLL CALL Yes:

Mr. Dinovi Dr. Garrison

Miss Halpin Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

MOTION CARRIED.

Moved by Miss Halpin, seconded by Dr. Garrison, MOTION

to approve Item 1 under Policy.

ROLL CALL Yes: Mr. Dinovi Dr. Garrison

Miss Halpin Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

MOTION CARRIED.

Moved by Mrs. Murphy, seconded by Dr. Garrison, MOTION

to approve Item 7 under Student Activities.

ROLL CALL Yes: Mr. Dinovi Dr. Garrison

Miss Halpin Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Murphy Mrs. Zachowski

MOTION CARRIED.

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MOTION Moved by Mrs. Zachowski, seconded by Dr.

Garrison, to approve Items 1-19, Section 1, under

Human Resources.

ROLL CALL Yes: Mr. Dinovi Dr. Garrison

Miss Halpin Mrs. Orihel Mrs. Metz

Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

MOTION CARRIED.

Moved by Mrs. Zachowski, seconded by Dr. MOTION

Garrison, to approve Items 1, 3-7, 9-40, 43, 45,

50, and 51, Section 2, under Human Resources.

ROLL CALL Yes: Mr. Dinovi Dr. Garrison Miss Halpin

Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

Abstain: Mr. Dinovi, Item 42

Mrs. Murphy, Item 1, Initials K.M.

MOTION CARRIED.

Moved by Mrs. Zachowski, seconded by Dr. MOTION

Garrison, to approve Items 15, 18 a-b, 18 d-e,

21, and 33 under Finance.

ROLL CALL Mr. Dinovi Dr. Garrison Yes: Miss Halpin

Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Mrs. Metz, to

approve Item 4 under Special Education.

ROLL CALL Mr. Dinovi Yes: Dr. Garrison Miss Halpin

Mrs. Metz

Mrs. Orihel Mrs. Yankanich Mrs. Zachowski Mrs. Murphy

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MOTION CARRIED.

COMMITTEE REPORTS

The committee chairs gave a synopsis of their current committee meetings.

- 1. Negotiations/Personnel Committee
- 2. Student Activities/Communications Committee
- 3. Business Affairs Committee
- 4. Curriculum/Instruction

Mrs. Zachowski inquired if they want to sit down and work on their Board policies because there are some changes to what they are doing, and some of the policies haven't been updated for years. She suggested it go into Communications.

Mrs. Murphy suggested that they establish a night to go over the policies such as the first Wednesday of the month.

Mrs. Zachowski will talk to Miss Meehan. Then they will pick a night and see who can make it.

OLD BUSINESS

Mrs. Murphy asked Mr. Bollendorf to explain how the meetings on the district policies went.

Mr. Bollendorf indicated that it turned out better than he expected. They worked six Wednesday's throughout July and August. It was a learning process, and everyone worked well together.

Dr. Garrison said Negotiations with the WTSSSPA is set for September 18 and October 1.

DISCUSSION ITEMS

1. District Strategic Plan

Mr. Bollendorf indicated he is looking for direction from the Board on the action plans that were submitted.

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Mrs. Zachowski said it would behoove us to approve them (especially anything that is instructional). Then our principals and supervisors would be able to open the school and have their meetings and include the strategic action plan that applies to them and to their personnel. She does think it is time sensitive in that regard, at least for No. 1.

MOTION

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to approve the first five plans, and they can update as they go if they need to adjust.

Mr. Dinovi said the timeline and plan could be compromised due to state funding. Once we approve the document, we should set calendar dates for updates on where we are instead of waiting too long to address items. We could get input from the staff and regarding finance as well.

Mr. Bollendorf said he would have no problem in reporting out to each committee and doing a couple formal presentations to make the public aware of their progress. Whatever the Board wants to do is fine.

ROLL CALL

Yes: Mr. Dinovi Dr. Garrison
Miss Halpin Mrs. Metz
Mrs. Orihel Mrs. Yankanich
Mrs. Zachowski Mrs. Murphy

MOTION CARRIED.

NEW BUSINESS

Mrs. Orihel said the WT Education Foundation is sponsoring a blood drive this Friday. The Red Cross is short on their blood supply.

Miss Giel said the WT Education Foundation is hosting the blood drive. The high school will get a credit toward scholarship money for the number of blood units collected. Sign-ups are anemic.

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Miss Giel said new teacher orientation is tomorrow. All back-to-school information is on the website. Freshman went to visit the high school on Friday. All the schedules will be sent this Friday. The parents only need to print out and sign one page, or they can get it printed out at school.

Mrs. Murphy said she believes there is a way to measure or monitor the progress of the Strategic Plan on the portal. She asked if they can get information on that.

Mr. Bollendorf said he will email all of them with the information.

OPEN TO THE PUBLIC

Moved by Mrs. Metz, seconded by Miss Halpin, to open to the public.

MOTION CARRIED.

Marcie Dewey, Washington Township - Mrs. Dewey said on June 27, she received an email from Dr. Gregor saying the Curriculum Team would evaluate the effectiveness of the policy involving Summer Assignments. She asked several specific questions on this topic.

Dr. Gregor responded that they have had many conversations on this. He answered a number of her questions.

Mrs. Murphy said they could continue the discussion after the meeting.

Connie Baker, Washington Township - She spent about 30 years in counselling before she retired. She thanked the Board for their leadership in making Jennifer Grimaldi the guidance supervisor for the district. The decision to go K-12 was very innovative. On the educational continuum, she inquired where is mindfulness.

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Mrs. Gerber said through the Title II grant, they will have a number of teachers in each building go through the mindfulness training. They already have some who were trained in the spring. Once school opens, they will put together a team of interested folks to register them for training.

Mr. McGee said we built in ESEA funding for professional development when we filled out our ESEA grant application.

Mrs. Murphy asked what it will look like when we are trained.

Mrs. Gerber said Bells will set an example with this. They are having a specific room set up. They hope that eventually enough people will want to participate in this. They are setting a foundation.

CLOSE TO THE PUBLIC

Moved by Mrs. Metz, seconded by Miss Halpin, to close to the public.

MOTION CARRIED.

MEETING ADJOURNED

Moved by Mrs. Zachowski, seconded by Miss Halpin, to adjourn at 8:32 p.m.

MOTION CARRIED.

Respectfully submitted,

Joseph N. Bøllendorf

Superintendent of Schools